

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

NEELAMADHAB MAHAVIDYALAYA, KANTILO

**NEELAMADHAB MAHAVIDYALAYA AT/PO-KANTILO DIST-NAYAGARH
752078**

www.neelamadhambahavidyalaya.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Neelamadhab Mahavidyalaya, Kantilo Dist-Nayagarh of Odisha is a Non-Govt. degree college. It is located in the rural area of the developing district Nayagarh which is 85 Kms. from the state headquarters to BBSR and lies on 20° 18° N latitude and 84° 56°E longitude of India. Kantilo occupies a unique identity in the cultural heritage of Odisha as well as in the tourism map of India. The geography of the place is rich with varied flora & fauna, green mountains, laced with the holy river Mahanadi that touches the feet of Brahmadrī, the heavenly abode of Lord Jew Neelamadhab, the origin of Jagannath Culture.

Kantilo, a religious hub for many devotees in & out of Odisha attracts visitors for Lord Jew Neelamadhab and also for the Narayani Pitha where goddess Narayani reigns supreme. Adjoining to the place there lies the historic village Kaliapalli of Biswabasu, the Chieftain of a hilly tribe who was worshipping Lord Jew Neelamadhab in an obscure cave of Brahmadrī far from the human reach. So often Kantilo, the abode of gods & goddesses bears a mystical significance that lures everybody.

Vision

- To transform the institution to an ideal center of Higher Education through a holistic approach.
- To provide quality education to the students and to make them acquire skill, knowledge and qualification more relevant to global needs.

Mission

- To dispel the darkness of ignorance from the society through dissemination of knowledge.
- To create an ideal academic environment fostering quality teaching and learning.
- To create an ambience for greater competitiveness, grooming varied skill and intellectual pursuits.
- To make higher education accessible to various social groups of the society particularly, the economically weaker sections and the women students.
- To generate awareness among the people against the social evils, diseases and for protection and sustenance of the environment.
- To inculcate in the students positive thinking, human values, egalitarian and secular outlook, a spirit for social work, prosperity and harmony.
- To build up good moral character of the students with core values of honesty and discipline.
- To encourage all round development of personality of students.
- To uplift spiritual, ethical and moral values among the students to arrest unethical escalation of value degradation in the society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is a rural based co-educational Degree College catering the academic need of the poor and women students of the locality.
- The college has extensive physical resources like 6.26 acres of recorded land, a natural green and pollution free campus.
- The infrastructure of the college covers an area of 3 acres which includes class rooms, laboratories, sports and gymnasium room, library building with reading rooms, SAMS resource centre, computer laboratory-cum-“SMART” class room, technology equipped lectures theater, cultural pond, herbal garden and two playgrounds which create a congenial academic atmosphere.
- The human resources of the college include the dynamic and able leadership of the Principal, with efficient and experienced faculty members 29 Nos. and 43 Nos. supporting experienced committed and dedicated Non-Teaching Staff.
- Decentralized administration through various committees.

Institutional Weakness

- Lack of planned infrastructural set up.
- Most of the students hail from surrounding villages with poor socio-economic background.
- They also come from Odia medium schools with poor communicative skill in English.
- Non posting of faculty members by the Government in case of transfer without reliever, death or retirement.
- Hostel facility is not available for boys.
- Residential facility is not available for teachers and other employees.
- Due to the interior location of the college communication facility is not adequate.
- Lack of separate library building.
- Shortage of faculty members in view of increasing strength of the students and opening of new subjects.

Institutional Opportunity

- The college possesses vast recorded land mass of its own for future development.
- Mental and physical preparedness to undertake funded projects by the State Government and UGC.
- To open honours course in the general subjects like Sociology, Odia, Botany and Mathematics.
- To open new subjects like Education, Psychology, Philosophy and Commerce in +3 stage.
- Scope to undertake extensive plantation programmes in the college campus and in its outskirts.
- There is wide scope of extension and outreach activities.
- The rural agricultural belt around the college provides wide scope for socio-economic survey and to undertake different socio-economic projects for the development of the locality.
- There is also ample scope for economic activity like Pisciculture and Water harvesting utilizing the water of the river of Mahanadi.
- As Kantilo has its name for brass and bell-metal industry, the opening of Art and Craft centre or any such related subjects would become quite beneficial for employable of passed out students.

Institutional Challenge

- Due to poor economic standard of the locality opening of self financed job oriented courses is not

possible.

- It is not possible to give financial support to all the needy students.
- Meritorious students prefer technical education to traditional programmes offered in the college.
- It is not possible to provide job opportunities to all the degree holders.
- There is no scope for the institution to generate resources of its own for developmental works.
- As the college is situated on the bank of the biggest river of Odisha, it is prone to natural calamities like flood.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college offers Under Graduate studies in Arts & Science with honours and general courses affiliated to the Utkal University. It is a peaceful co-educational institute. The students of this region especially the girl students prefer this institution for its congenial study atmosphere, quality teaching, experienced and caring faculty and discipline. At present the college is imparting honours teaching in Arts in 08 subjects and general Arts teaching in 07 subjects and honours teaching of science on 04 subjects and general Science teaching in 05 subjects. Subjects offered in the Arts stream are English, Odia, Sanskrit, Political Science, History, Economics, Sociology & Library & Information Science. Subjects offered in Science stream are Physics, Chemistry, Mathematics, Botany and Zoology. Honours subjects offered in Arts are History, Political Science, English, Sanskrit, Economics, Odia, Sociology & Library & Information Science. The Arts students, besides the core subjects, can opt for elective subjects like Indian Polity, Indian Economy, Landmarks in Indian History, Sociology, Sanskrit and Odia. Honours in science subjects are Physics, Chemistry, Botany & Zoology. The Physical Science and the Biological Science students take Biology and Physics/Mathematics as Minor Elective subjects. There is also flexibility in the curriculum. The Science students are taught Indian Society and Culture and the Arts students are taught Environmental Studies. Besides these subjects in the college level, skill oriented programmes like Communicative English and Computer Literacy programmes are offered to develop the communicative skill and acquaintance with computer and internet.

Teaching-learning and Evaluation

The admission process of the college is quite transparent as it is controlled by e-Admission under SAMS (Student Academic Management System) of the Government of Odisha. Criteria adopted for admission into B.A. Hons., B.A. General, B.Sc. General & B.Sc. Honours are based on the merit list prepared by the SAMS. The admission process covers reservation for SC, ST, differently abled, sports persons and wards of Ex-Army Men and martyrs.

The college strives for empowerment of women & eliminates gender disparity & discrimination to girl students. The college takes special care for the students from the weaker sections of the society & slow learners.

The regular faculty members of the college are appointed by the Dept. of Higher Education, Govt. of Odisha and the contractual teachers are appointed by the Governing Body. There are qualified, experienced and efficient faculty members who consistently maintain the quality of the standard of the teaching in the college. In order to update the knowledge they have done their refresher and orientation courses. Some of the teachers are engaged in Minor Research Projects funded by UGC.

In the teaching-learning process, besides the lecture method, provisions are made for interactive method, Power Point Presentation, ICT, Audio Visual Aids & “SMART” Class. The teachers and students are given free access to computers and internet. The college has a developed library with latest text books, reference books, journals, e-Books, e-Journals, computer, internet, INFLIBNET & reprographic facility.

Research, Innovations and Extension

The research committee of the college encourages the faculty members to participate in research activities. The faculty members have undertaken Minor Research Projects funded by the UGC. During the last five years Two Minor Research projects have been completed by the faculty members and one Minor Research Project is about to be completed. Other faculty members have applied to avail Minor Research Project funded by UGC. One National Level and Five Level Seminars funded by UGC is going to be organized in the college.

The college organizes various extension activities in collaboration with the University, Govt. & Non-Govt. organizations. The NSS, YRC and Red Ribbon Club units of the college have organized programmes like Blood Donation camps, AIDS awareness programs, health & hygiene programmes, literacy programmes, Self defense programmes for girls, awareness programs like anti –dowry, prevention of violence against women, legal awareness, human rights and RTI, Disaster Management Training, First-Aid-Training and Eye & Organ Donation etc.

Infrastructure and Learning Resources

The college has extensive physical resources and massive infrastructure. The college has 6.26 acres of recorded land at its disposal and the college building covers an area of 03 acres. At present the college provides 18 class rooms, laboratories, sports room, gymnasium, computer laboratory–cum–“SMART” class room, career counseling cell, examination section, SAMS resource centre, boys & girls common room, teachers common room, library building with reading rooms, technology equipped lecturer theater, college canteen, boys and girls cycle stand, staff bike shed, cultural pendal, open pendal, conference hall (under construction), botanical garden & safe drinking water supply provision.

The college has an automated library with 8520 books, 4045 reference books, 25 magazines and periodicals, regular subscription of 02 English and 06 Odia news papers. The college has 25 numbers of computers with internet facility made available to faculty and students. The college gives importance for the all round development of the students. Besides academic activities, it also gives emphasis on games and sports.

To promote games and sports the college has 01 play ground and 01 badminton and volleyball ground.

Student Support and Progression

The institution continuously provides student support for the successful completion of academic programmes & to facilitate the progression of the students towards higher education & employment. Besides the Common Academic Prospectus published by the Department of Higher Education, Govt. of Odisha, all the informations regarding the college and courses offered are provided in the college website www.neelamadhabmahavidyalaya.com and the college calendar. Student support is provided in the form of scholarships like beedi scholarships, post matric scholarship for SC & ST, scholarships for OBC, free

studentship. Besides, book bank facility, students' safety insurance facility, moral and psychological supports are provided to the students. Special support in the form of supply of study materials, doubt clearing classes and remedial classes are provided to the students. The college has career counseling and placement cell which gives career guidance and information of job opportunities to the students. The college has a grievance redressal cell to redress various grievances raised by the students.

Governance, Leadership and Management

The college functions as a decentralized administrative structure with Principal as the head. The Principal functions through different committees such as admission committee, academic committee, budgetary committee, purchase committee, library committee, NAAC steering committee & IQAC. The Principal takes into consideration the opinions of staff council & IQAC for formulating and implementing its quality policies and plans. All the matters are discussed in the staff council and collective decisions are taken into consideration, which are executed through different departments and committees. The academic activities are monitored by the heads of the departments. The Principal interacts with the heads of the departments, heads of different committees, representatives of different stakeholders to assess the different programmes and activities. The institution formulates its academic, cultural and developmental action plans taking into consideration the needs of the students, faculty and the institution. The institutional mechanism for financial management consists of the Principal, Accounts Bursar, Head Clerk & the Accountant. Transparency is maintained in all financial transactions. The financial management of the college is subject to external audit by Local Fund Audit, Govt. of Odisha. The institution has established an IQAC. The objectives of the IQAC are to provide quality benchmarks to various infrastructural, academic & administrative development of the college.

Institutional Values and Best Practices

The college campus is situated in a natural, green and pollution free environment. The institution has conducted a green audit of the campus with the help of the Department of Botany and Green-club. The Green-club promotes the protection of existing plants and undertakes plantations of new plants to keep the campus green. The college has given priority for the use of technology in teaching & learning. Provisions of computer, internet, Power point Presentation, SMART class room, internet café, FLIP classes, e-Library, computerized students information service and audio-visual library have been made in the college.

The college has launched its new website www.neelamadhambahavidyalaya.com. The college has adopted some best practices like regular plantation programs for protection of environment & blood donation camp to serve precious human lives.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NEELAMADHAB MAHAVIDYALAYA, KANTILO
Address	NEELAMADHAB MAHAVIDYALAYA AT/PO- KANTILO DIST-NAYAGARH
City	KANTILO
State	Orissa
Pin	752078
Website	www.neelamadhabmahavidyalaya.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SUKANTA KUMAR NAYAK	06757-2350004	9937715715	06757-23501 90	principalnmcollege .kantilo9@gmail.c om
IQAC Coordinator	PABITRA KUMAR SUBUDHI	06757-2350005	9437517978	06757-23501 92	pksubudhi63@gma il.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	15-09-1977
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Orissa	Utkal University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	12-01-2000	View Document
12B of UGC	12-01-2000	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEELAMADHAB MAHAVIDYALAYA AT/PO-KANTILO DIST-NAYAGARH	Rural	7.26	4865

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Odia	12	Intermediate Arts		34	33
UG	BA,English	12	Intermediate Arts		24	14
UG	BA,Political Science	12	Intermediate Art		43	41
UG	BA,History	12	Intermediate Arts		40	37
UG	BA,Economics	12	Intermediate Arts		32	32
UG	BA,Sanskrit	12	Intermediate Arts		40	36
UG	BA,Sociology	12	Intermediate Arts		26	26
UG	BSc,Physics	12	Intermediate Science		16	16
UG	BSc,Chemistry	12	Intermediate Science		16	7
UG	BSc,Botany	12	Intermediate Science		16	14
UG	BSc,Zoology	12	Intermediate Science		16	11
UG	BSc,Mathematics	12	Intermediate Science		1	1
UG	BLibISc,Library And Information Science	12	Intermediate Arts		16	16
UG	BA,Mil	12	Intermediate Arts		263	263

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				31			
Recruited	0	0	0	0	2	0	0	2	25	6	0	31
Yet to Recruit	0				1				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				28
Recruited	27	1	0	28
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	1	0	1
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	1	0	0	2	0	0	3
PG	0	0	0	2	0	0	30	7	0	39

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	2	0	5

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	645	0	0
	Female	381	0	0	0	381
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	18	27	30	20
	Female	10	7	18	12
	Others	0	0	0	0
ST	Male	0	0	2	1
	Female	0	0	1	2
	Others	0	0	0	0
OBC	Male	114	176	152	118
	Female	73	121	90	89
	Others	0	0	0	0
General	Male	12	18	25	35
	Female	9	9	13	24
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		236	358	331	301

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response : 13

Number of self-financed Programs offered by college

Response :

Number of new programmes introduced in the college during the last five years

Response : 7

3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
940	807	945	807	573

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
237	198	231	198	88

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
144	101	73	79	58

Total number of outgoing / final year students

Response : 455

3.3 Teachers

Number of teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
35	35	33	28	28

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
35	35	33	28	28

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
35	35	33	28	28

Total experience of full-time teachers**Response : 25****Number of teachers recognized as guides during the last five years****Response : 1****Number of full time teachers worked in the institution during the last 5 years****Response : 35****3.4 Institution****Total number of classrooms and seminar halls****Response : 34****Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
61	23	75	11	10

Number of computers

Response : 40

Unit cost of education including the salary component(INR in Lakhs)

Response : 02

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 25795

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Our College is affiliated to Utkal University, Bhubaneswar, Odisha. So we follow the curriculum prepared by the Board of Studies of the University. From the very beginning of every academic session, all departments prepare the academic calendar which covers lecture hours, topics to be taught and other co-curricular activities to be organised during the year. The H.O.Ds of different departments distribute the syllabus among the faculty members of their respective departments.

Faculty members prepare lesson plans and maintain progress registers and academic diaries. They chalk out their teaching plans for the session. They complete the syllabus within scheduled period according to the lesson plans. In case of failure to complete the syllabus within the scheduled period due to unavoidable reason, the faculty members engage extra classes for the completion of syllabus

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

Details of the certificate/Diploma programs

[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 0

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>Response: 7.69</p>	
<p>1.2.1.1 How many new courses are introduced within the last five years</p> <p>Response: 01</p>	
File Description	Document
Details of the new courses introduced	View Document

<p>1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>Response: 92.86</p>	
<p>1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.</p> <p>Response: 13</p>	
File Description	Document
Name of the programs in which CBCS is implemented	View Document

<p>1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>Response: 0</p>	
<p>1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p>	

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The University at regular intervals inducts different cross-cutting issues such as gender, climate change, environmental education, human rights, ICT etc. into the curriculum and the college implements the same.

- Topics like gender equality, women empowerment, IT/CS, human rights, environmental education in the college at UG Level are also included.
- Seminars are conducted on gender equality, women empowerment & discrimination against women in the society, home and work place.
- Legal experts are invited to deliver talks on human rights and legal awareness.
- The meteorologist and environmentalists are invited to deliver talks on climate change and on environment issues.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 100

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
320	320	192	192	133

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
320	320	192	192	133

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 13.24

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
48	37	28	30	0

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The students of the college are drawn from different sections of the society. Most of them are from socio-economically backward section of the society which is the prime reason of creating knowledge gap.

- The college adopts several measures to bridge the knowledge gap of the enrolled students and provides all sorts of academic and financial support to cope with the academic programmes in which they are enrolled.
- Remedial classes are held for ST, SC, OBC and academically poor students to bridge their knowledge gap.
- Special examinations are held to assess their improvement.
- The college has made the provision of the programmes like Communicative English and Computer Literacy for the enrichment of the knowledge of students.
- Different student activities like G.K., Quiz, Essay, Debate competitions and group discussions are conducted for the personality development and development of IQ of the students in order to bridge the knowledge gap.

2.2.2 Student - Full time teacher ratio

Response: 26.86

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.32

2.2.3.1 Number of differently abled students on rolls

Response: 03

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college provides support service to the teachers to make the learning process more students centric and to develop skills like interactive learning, collaborative learning and independent learning among the students.

- The college has developed its Library with the latest text books, journals & sufficient reference books for the use of the faculty.
- The teachers regularly visit the Library, refer the books & journals and deliver quality teaching with the latest information and study materials.
- The college has an e-Library with e-Books, e-Journals and "INFLIBNET" facility open for the use of teachers and study materials.
- The college provides computer with internet facilities to the departments to be used by the teachers to update their knowledge.
- The teachers download the latest study materials for the reference of students.
- Though the teachers impart teaching by delivering lectures, they are encouraged to present important topics/special talks using power point and LCD projector.
- The teachers are oriented to adopt question-answer method during teaching and to engage more doubt clearing classes for interactive learning and collaborative learning.
- The college encourages and supports the faculty to undergo Refresher Courses/Orientation Courses and to attend seminars to refresh their knowledge and develop their teaching ability and skill.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 71.43

2.3.2.1 Number of teachers using ICT

Response: 25	
File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues	
Response: 33.57	
2.3.3.1 Number of mentors	
Response: 28	
File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning	
Response:	
<p>The college encourages the teachers to adopt new and innovative approaches in the teaching learning process.</p> <ul style="list-style-type: none"> • For the last four years the college has been encouraging the teachers to attend refresher and orientation courses and UGC sponsored State and National level seminars in order to keep themselves abreast of the latest development in their respective fields. • They are encouraged to use computers, internet and library resources to enrich their classroom teaching. • The college encourages the faculty to use "SMART" class technology and power point presentation projector in the class room as the part of innovative teaching. 	

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 100	
File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 7.25

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	03	03	02	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 0.71

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 3.14

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The college regularly monitors the progress and performance of students through the duration of course.

- The college conducts Unit Tests, Class Examinations and the Test Examinations and records the results of these examinations.
- On the basis of the results of the test examinations students become eligible to appear at the University examination.
- The University Examinations are conducted as per the examination schedule fixed by the University.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

All the Heads of various departments are directed to hold monthly examinations, units tests and class examinations through MCQ and records the results of these examinations. On the basis of the results of the examinations the slow learners are identified and advanced learners are also earmarked. On the basis of this identification, special classes are arranged according to their necessity. The institution has adopted certain mechanisms to bridge the gap between the poor and normal students.

The college has an Admission Committee with Professor in charge, e-Admission as its head to execute the entire admission process. Through this mechanism, the college reviews the admission process and student's profile annually.

- The college motivates the meritorious students and their guardians to opt for this college for admission.
- The college emphasizes on quality education and up to date teaching learning methodology to attract the meritorious students.
- The Admission Committee gives fresh instructions and guidelines to the members of the staff

working at the Help-Desk to help the students and their guardians during the admission process.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The grievances of students with reference to evaluation of their answer scripts are addressed through definite mechanism both at University and College level.

- At the University level there is only provision of recounting and re-addition of marks for which a dissatisfied student can apply with a requisite fee.
- Students having grievances with the evaluation of answer scripts in Monthly & Test Examinations are permitted to apply to the Principal in writing for the rechecking of their answer scripts. In that case the students are supplied with the valued answer scripts for their perusal.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college plans and organises the teaching, learning and evaluation schedule according to the guidelines of the department of Higher Education, Govt. of Odisha and the Utkal University.

- The department of Higher Education, Govt. of Odisha issues the Common Minimum Standard guidelines for all the colleges of Odisha, which includes the common academic calendar and other academic circulars. These guidelines are strictly followed by the college.
- The Utkal University to which our college is affiliated, provides the courses of studies, academic circular and examination schedule which are strictly followed by the college.
- College publishes its own calendar which contains the academic calendar, other academic and examination guidelines.
- All the information pertaining to academic and evaluation schedule are displayed in the college website-www.neelamadhambahavidyalaya.com.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institution adopts some well-set procedure to collect and analyze data on student learning outcome.

- The college conducts Monthly Test and Test Examinations.

- The results of the examinations are recorded in the tabulation register.
- The results of the examinations are analyzed to assess the academic progress of the students.
- On the basis of the Test result the eligibility of students to appear for the University examination is determined.
- There is provision of remedial classes for the academically weaker learners on the basis of the results.
- After the publication of the results of University examinations the performance of the students are reviewed in the Academic Committee and Staff Council Meeting and steps are initiated to overcome the barrier.
- On the basis of the result, academic aids and assistance like library facilities, book bank, question bank, study materials are provided to the students in the next academic session.
- Psychological and mental assistance by the faculty members are also provided to the students to boost their morale.
- The college also provides social and economic support to the students by developing personal contact with their parents and guardians on one hand and providing financial assistance in the shape of free studentship and other scholarships on the other.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college follows guidelines fixed by the University and the Department of Higher Education, Govt. of Odisha and through a well-set mechanism monitors the achievement of learning outcomes.

- The Govt. has made 75% attendance mandatory for the appearance of University examinations, which is strictly followed by the college.
- Students attendance is taken regularly in the classes and attendance registers are maintained meticulously.
- Monthly examinations and test examinations are conducted to evaluate the academic progress of students.
- The marks of these examinations are recorded in the tabulation register.
- Monthly attendance is calculated and notified in the notice board for perusal of students.
- The parents of the students are intimated regarding the poor attendance of their wards.
- The progress reports of the test examinations are provided to the students.
- The students having poor attendance are counselled to attend extra classes to make up for their attendance.
- The academically weaker students are advised to attend remedial classes to improve their academic standard for better performance.

2.6.3 Average pass percentage of Students

Response: 75.98

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 193

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 254

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other

initiatives for creation and transfer of knowledge**Response:**

Young Boys and Girls at N.M.Mahavidyalaya, Kantilo see a problem and are instantly motivated to act. Our college environment green club gives students the platform they need to take action on the environmental issues they feel passionate about. Channeling student energy and enthusiasm into an environment club will let students take a leadership role in identifying and achieving that goal of the college.

- It Motivates students to value their environment
- Encourage students to assume responsibility of their environment.
- Encourages positive peer influence
- Strengthens collaboration among students
- Develops Life Skills (communication, interpersonal relationship, decision making, critical thinking, coping and self management)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**Response:** 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description**Document**

List of workshops/seminars during the last 5 years

[View Document](#)**3.3 Research Publications and Awards****3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research****Response:** No**File Description****Document**

Institutional data in prescribed format

[View Document](#)**3.3.2 The institution provides incentives to teachers who receive state, national and international**

recognition/awards**Response:** No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years**Response:** 1

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 0

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 0.63

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	4	4	3

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution promotes the participation of the students and faculty in extension activities undertaken by the N.S.S., Y.R.C. and Green-Club through orientation and motivation.

- The college has enumerated the scope and opportunities of the extension activities in the college website, college calendar and notifications from time to time.
- During admission and orientation the students are apprised of scopes and benefits of the extension activities.
- In the beginning of every academic session the N.S.S. programme officers and Y.R.C Counsellor hold interactive sessions with the students to attract them for their participation.
- The N.S.S and Y.R.C. units have adopted some nearby villages for awareness and sensitization programmes on burning social issues.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 7

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	3	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 0

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution started its academic journey since 1977 and Science faculty was added in the year 1999-2000. Initially teaching learning process was going on smoothly with chalk and talk medium. Gradually institution developed the Physical facilities to students as detailed below.

- Classroom
- Technology enabled learning spaces (Smart Class)
- Seminar Halls
- Tutorial Spaces
- Laboratories
- Botanical Garden
- Animal House
- Specialized facilities and equipments for teaching learning research.
- Cycle stand for the safety and security of the students..
- Institution has adequate 30 Nos of class rooms to provide better teaching learning to all the students.
- Institution has a smart class with audio-visual aids, podium, projector which is technologically well equipped.
- Institution has two nos of Seminar Halls in which National Seminars and Seminar of each department is regularly conducted.
- Tutorial classes are being provided by the institution to engage the slow learners to clear their doubts through remedial classes.
- The institution has constructed 04 Nos. of laboratories for Physics, Chemistry, Botany and Zoology well equipped with chemical glass wares and instruments. Each laboratories conducts practical classes regularly for UG(Pass & Hons) students.
- Institution has two Botanical gardens and one green club and more than 500 forest species have been planted for which Prakruti Mitra Award has been given to our institution by the Forest Department of Odisha. Environmental Studies is being imparted to Biological students and it helps to collect herbarium species during university practical examination.
- Department of Zoology has developed an animal house in which guinea pigs, rabbit, parrots etc to provide research activity among the students. An aquarium has been maintained with gold fish and other coloured fishes.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The institution has adequate facilities for sports, games (indoor, outdoor), yoga centre etc. The institution

provides indoor game facilities for carrom, chess, ludo, ring ball to the students. Similarly, outdoor games facilities for football, cricket, volleyball, kabadi, kho kho etc are also provided to the students. Our well-trained Physical Education Teacher directly supervises the sports activities. Students both boys & girls are divided into small groups and provided with sports materials. The Institution feels proud to note that some of our students have been recognised by and have participated in the district and state level sports especially in football and volleyball.

The institution has also a yoga centre under the supervision of a yoga resource person Prof. Balaram Lenka, who has undertaken a training course under Patanjali Yog Samiti at Haridwar, Uttarakhand. Yoga classes are conducted regularly in the institution from 5.30 A.M. to 07.30 A.M. More than fifty students have been enrolled in the yoga classes.

The institution conducts its Annual Athletics meet every year and various competitions like high jump, long jump, javelin throw, running events are organised. Prizes with certificates are also given to the top performing students.

The institution proudly celebrates its cultural activities every year. Competitions among boys and girls are organised in various events like mehendi, jhota, vocal song, instrumental music, painting, dance, drama and one act play. Best participants are encouraged through certificates, prizes distributed by eminent personalities in the Annual Function of the institution.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 5.88

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 45.58

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
12	10	9	8	8

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college uses a fully automated library. The following learning resource are

- On-line Automation of Library
- To setup Audio Visual Library
- To setup an e-Library with online/offline mode
- Use of software to access online open educational resources such as articles, thesis, e-journals, e-papers and e-books.
- INFLIBNET membership
- To provide reprographic facility.
- To make provision for news paper reading.
- New arrival display notice board
- Provision for uninterrupted power supply
- To start a student Information service by installing a computer operated TV for continuous display of news and career oriented information.
- To install fire extinguisher with fire alarm.
- To subscribe more academic and research journals
- Book Bank

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The following specialized services provided by the library for Resources for library enrichment.

- Manuscripts-No
- Reference-Yes
- Reprography-Yes
- Inter Library Loan Service-No
- Information deployment and notification -No
- Download- Yes
- Printing- Yes
- Reading list/Bibliography compilation -Yes
- In-house/remote access to e-resources- Yes
- User Orientation and awareness- Yes

- Assistance in searching Databases-Yes
- INFLIBNET facilities- Yes

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 45394.8

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
104936	50173	31195	15000	25670

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students**Response:** 30.77**4.2.6.1 Average number of teachers and students using library per day over last one year****Response:** 300

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The institution has 40 Nos. of Computers with 10 Nos. of Internet facility available for staff and students. The Science laboratories, the cyber cafe, the SAMS Lab, Principal's Office, Examination Cell, Career Counselling Cell, the NAAC/IQAC Cell, the Library, Reading Room and Administrative Block are provided with high speed internet bandwidth connection. The institution upgrades and updates its IT infrastructure and associated facilities on the campus out its own resources and UGC assistance. More purchases of software and e-Resources are made every year to meet the demands of the students. The faculty and students are regularly motivated and trained to use the e-Resources and IT facilities available in the institution.

4.3.2 Student - Computer ratio**Response:** 23.5

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)**>=50 MBPS****35-50 MBPS**

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 2.36

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.77	0.80	0.39	0.20	0.47

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Institution conducts the annual maintainance, repair of infrastucture facilities and equipments of the college through the development committee of the college.

- The college allocates funds in the annual budget from the college development fees for the purpose.
- The UGC also provides funds for the maintainance of instrument purchased from UGC
- Annual and periodical maintainance and repairing work of instruments are under taken in connection with technical experts.
- The institution has taken maximum care of the location,up keep and maintainance of sensitive equipment.
- The college makes provision for the installation of two generators, six inverters(5Kw & 1.5Kw), two 15kw stabilizers and a good nos. of UPS for uninterrputed and stabilized power supply to sensitive equipments of the college like computer,printer,LCD projector and fax through different technical persons.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 12.24

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
115	96	109	61	103

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 15.49

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
148	135	122	115	102

File Description

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

Document

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 16.34

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
150	131	141	110	120

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 6.37

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	6	8	5	3

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 18.75

5.2.2.1 Number of outgoing students progressing to higher education

Response: 27

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
45	36	28	21	27

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has a Students' Council. The office bearers of the students' council such as the class representative and different post holders are nominated by the Principal. There is provision of funds for the activities of Students' Council generated from students' fees at the time of admission and re-admission.

There is no provision of students' representation in the Academic and Administrative Bodies. However, in important academic and development decisions, the opinions of the students' representation are given importance.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	8	5	4	5

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the

development of the institution through financial and non financial means during the last five years**Response:**

The college has Alumni Association which organizes various meetings in which issues related to the academic and infrastructural development are discussed. The college also receives feedback from the alumni to assess the development.

The Alumni Association is very much active and conscious regarding the development of the college. The Conference Hall of the college has been constructed by the active initiative and supervision of the Alumni Association. 12 nos. of Alumni meeting have been held during last five years.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response:** 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Neelamadhab Mahavidyalaya, Kantilo has been established with a definite vision and mission to cater to the need of higher education in this remote part of the state

The visions of the institution are

- To transform the institution to an ideal center of Higher Education through a holistic approach.
- To provide quality education to the students and to make them acquire skill, knowledge and qualification more relevant to global needs.
- To dispel darkness of ignorance from the society through dissemination of knowledge.
- To create an ideal academic environment fostering quality teaching and learning.
- To create an ambience for greater competitiveness, grooming varied skill and intellectual pursuits.
- To make higher education accessible to various social groups of the society particularly, the economically weaker sections and the women students.
- To generate awareness among the people against the social evils, diseases and for protection and sustenance of the environment.
- To inculcate in the students positive thinking, human values, egalitarian and secular outlook, a spirit for social work, prosperity and harmony.
- To build up good moral character of the students with core values of honesty and sustenance of the environment.
- To encourage all round development of personality of students.
- To Uplift spiritual, ethical and moral values among the students
- To arrest unethical escalation of value degradation in the society.

6.1.2 The institution practices decentralization and participative management

Response:

- The college administration runs on the principle of decentralized governance delegating authority and operational autonomy to different departments and units of the college.
- The Head and the faculty members are delegated authority and operational autonomy for the development of the departments under the supervision and guidance of the Principal.
- After the distribution of co-curricular and extra-curricular activities by the Principal.
- The faculties are given free hand to discharge their duties effectively.
- The Principal constitutes different committees for the management of e-Admission, examination, Students' Union & Construction. These committees along with other units of the college like N.S.S., Youth Red Cross are given full autonomy in their functioning. The heads of the committees, N.S.S. programme Officer, Officer-in-charge of Youth Red Cross place the plan, programmes and budget before the Principal and after due approval, they execute the programmes

independently.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes, the college has a formally stated quality policy. It has been developed by the State and National Educational Policy and the guidelines of the Department of Higher Education, Government of Odisha, UGC, the University and the NAAC. The quality policy of the college is driven, deployed and reviewed by IQAC, Research Committee of the college, College Development Council of Utkal University.

- The institution has a perspective plan for development particularly
 - Infrastructural development
 - Academic development
- For infrastructural development the college depends on UGC Grants, developmental grants from the State Government, Odisha, MPLAD & MLALAD funds. The perspective plans for development of the college are as follows.
 - Construction of Technology Enabled Lecture Theatre(From Developmental Assistance from the State Government)
 - Power Point Presentation Provision in two class rooms.
 - Wi-Fi connectivity of the campus.
 - Extension of seats in general B.A. & general B.Sc. programmes.
 - Opening of Honours in Physics, Chemistry, Botany & Zoology in Science.
 - Opening of Career oriented and skill developmental courses.
 - Construction of Boundary Wall.
 - Digging of a pond for pisciculture.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure functions and follows the hierarchical structure. The Management/G.B. is headed by the President and the Principal is the ex-officio secretary of the body. Under the Principal the institution runs the Academic, Administrative and Accounts Bursar. The Academic wing consists of all the Heads of the Departments and faculty members. In the academic wing the academic bursar co-ordinates and monitors all activities in liaison with the Principal.

The Administrative wing functions under the direct supervision of the Principal in consultation with the Library Advisory Committee. The Librarians assist in smooth functioning of the Library.

The Hostel Advisory Committee consists of four senior members of teaching staff and Hostel Superintendent and some other members, who ensure the smooth running of the Ladies Hostel.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

- The management encourages and supports the involvement of the staff in improving the effectiveness and efficiency of the institutional process,
- The Principal constitutes different committees and involves the members of the different institutional activities.
- The members of the staff as the constituent members of different committees are given autonomy in the execution of the different programmes.
- The members of the staff are encouraged and complimented for their achievements in different fields.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare schemes available for teaching and non-teaching staff are

- G.P.F.(General Provident Fund) facilities are available for safety and security of service career of teaching and non-teaching staff in receipt of Grant-in-Aid.
- G.I.S(Group Insurance Scheme) are available for teaching and non-teaching staff receiving Grant-in-Aid.
- Financial Advance facility has been arranged for the teaching and non-teaching staff belonging to both G.I.A, Block Grant and Management, in case of late receipt of salary.
- G.P.F. Loan facilities are available for teaching and non-teaching staff.
- E.P.F.(Employees' Provident Fund) is available for employees receiving Block Grant and Management salary.
- Maternity Leave for women employees during pre-natal and post-natal periods.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 31.63

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	9	10	11	8

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The performance appraisal system of the staff is maintained by tracking their performance throughout the Academic Session through :

- (i) Review of the progress register.
- (ii) Review of class room teaching.
- (iii) Review of co-curricular activities.
- (iv) Review of clearance of files in case of non-teaching staff.

The Self-Appraisal forms are filled up by the staff and are submitted to the Principal for assessment.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The financial management of the college is subjected to external audit.
- The external audit is carried out by the Local Fund Audit, Govt. of Odisha.
- The DCR & cash book are maintained daily by the account section, cross checked by the Account Bursar and finally signed by the Principal.
- All the financial matters of the college are audited annually.
- The last audit was done for the session 2015-16.
- Audit objections : No Objections.
- Details of compliances : Complied up to 2015-16

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution has a definite mechanism to monitor effective and efficient use of available financial resources. The institutional mechanism for financial management consists of the Principal, Accounts Bursar, Head Clerk and the Accountant. The annual budget is prepared by the account section and approved by the President, Governing Body.

The available financial resources of the college are derived from College development fund, grants from State Government of Odisha and UGC. Transparency is maintained in all financial transactions. Proper procedure for purchases is adopted as per the guidelines of UGC & OGFR (Odisha Govt. Financial Rule). The annual accounts are audited by the Chartered Accountant and the L.F.A. (Local Fund Audit) Govt. of Odisha.

- Infrastructural Developmental Fund 2015-16 : Rs. 10,00,000.00 for the construction of Administrative Block.
- MPLADS Fund : Rs.2,50,000/- & SPF-Rs.3,00,000-
- MLALADS Fund : NIL

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes, the institution has established an Internal Quality Assurance Cell. The IQAC has been established in the college on 2nd July 2014. The objectives of the IQAC are to provide quality benchmarks to various infrastructural, academic and administrative development of the institution. It also provides qualitative outline for co-curricular and extra-curricular activities of the institution.

The IQAC has two external members who have suggested for the improvement of the academic environment of the college. The library modernization and the use of modern teaching learning aids are due to the suggestions of two external members of the IQAC.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution regulates its academic activities as per the guidelines of UGC, Utkal University and the Department of Higher Education, Govt. of Odisha. Officials from the Department of Higher Education, Govt. of Odisha and the University visit the institution and inspect its quality aspect and academic progress of the institution.

The institutional mechanism for continuous review of the teaching learning process are :

- The maintenance of plan and progress register by the faculty members.
- The review of the plan and progress register by the Academic Bursar and the Principal.
- Instruction to the faculty member for completion of course as per the plan.
- Monthly test to review the performance of the students.
- Review of the academic progress by the Principal in the HODs' meeting.

Review of the general performance of the students in the staff council meeting.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post

accreditation quality initiatives (*second and subsequent cycles*)

Response:

The college is gradually developing technology and facilities to be used by the faculty for effective teaching learning system. The college has undertaken definite steps to adopt modern technology in the teaching learning process. The college has an e-Library for the access of teachers and students and a good no of books are available in offline. The college has availed 10 nos of high-speed internet connections for the use of faculty & student. The video lectures of CEC, (Consortium for Educational Communication) a programme of UGC are recorded and presented in the Video format in the college Library for the reference of teachers and students. The college has registered under INFLIBNET scheme for access of books and journals from the recruited libraries all over the world. The College has a smart classroom with power point projection facility which enhances the teaching learning quality of the institution.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

The institution shows gender sensitivity in providing facilities in regards to safety and security, counselling & common room. The institution has separate boys' and girls' common room with all sorts of safety and security. Two Lady Attendants constantly watch and observe two girls' common rooms which is regularly supervised by the authority of the institution. Institution provides daily news papers, carrom-boards to the boys' common room. Regular counselling on various issues are provided by the institution for boys and girls. Institution provides dresscode for identification and safety of the students.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)	
Response: 120	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 12.5	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 15	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 120	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

<p>7.1.5 Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management <p>Response:</p> <p>The college administration, staff and students are very much conscious of keeping the campus clean and green. Special drives are undertaken engaging N.S.S. & Red Cross Volunteers and Class-IV employees to collect waste plastic bottles, pouches, polythene packets from the campus and hand them over to different agents of recycling units. Dry leaves and other waste materials are not burnt on the campus rather they are disposed in pits. The college has facility for rain water harvesting in a pond in order to prevent water from going to waste during periods rain fail. For Liquid Waste Management coming out of science laboratories, there is a safe system for their disposal. There is no provision, however, for e-waste management in the college premises. Hence for the safe disposal of e-waste different agencies have been contacted who collect these e-waste products from the college for recycling at their end.</p>
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7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Since Rain Water harvesting is the need of the hour and water conservation is the present day slogan, the institution has taken steps for the Rain Water harvesting . One pond has been dug for the purpose in the campus. Rain Water during rainy season is collected and mainly it is utilised for pisciculture. The water reserved in the pond is utilised in the Botanical Gardern. Institution utilises the water for the purpose of developing green algal,redalgie frogs and other for practical use of +3 Science students.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Rapid industrialization, organisation are leading to denudation of forests and plantations.They have resulted in environmental degradation such as soil erosion, increase of concentration of CO2 in atmosphere,Global warming, Depletion of Ozone Layer, Eutrophication and desertification.Realizing this universal hazards the college has given emphasis on the programmes of environmental protection. Awareness regarding plantation programme and environmental protection are being conducted among the staff and students.The college has an extensive plantation programme to make the campus green and eco-friendly. The college canteen is not allowed to use firewood or coal for cooking.It is permitted to use only L.P.G. All efforts are made to make the campus plastic free. The vehicles of the staff and students are not allowed to run on the compound.Those are stationed in their respective stands at specific places on the campus.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 0.8

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.30	0.23	0.37	0.11	0.10

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 5

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

7.1.13 Display of core values in the institution and on its website

Response: Yes

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** No**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 5

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:**

The institution organises and celebrates National and International Festivals and also birth and death anniversaries of the great Indian personalities to inculcate nationalistic and patriotic spirits among the students. These days or events are observed to commemorate our past glorious culture and tradition and our great heroes. Some such days and events are Independence Day-Aug 15, Republic Day-Jan 26, Gandhi/Shastri Jayanti-Oct 02, Children's Day-Nov 14, Teachers' Day-Sept 05, National Youth Day-Jan 12, Netaji Jayanti-Jan 23 and so on.

Apart from these National events, the institution also celebrates and observes international events like World Cancer Day-Jan 30, World Leprosy Eradication Day-Feb 04, International Women's Day-Mar 08, World Red Cross Day-Mar 08, Anti Tobacco Day- Mar 31, World Blood Donation Day-June 14, International Yoga Day-June 21, Anti Drug Addition Day-Oct 02, World Diabetes Day-Nov14, World AIDS Day-Dec 01, Pollution Prevention Day-Dec 02, etc. These are observed to develop a humanitarian, cosmopolitan and international outlook among the staff and students.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**Response:**

Since the institution is the second largest degree college in the district, it has established a well-set up Administrative Block with all facilities. The institution has formed various committees as per the guidelines of the UGC to monitor the administrative, academic and financial activities of the college. The institution always tries to maintain transparency in every aspects of the above said activities. Different Bursars have been appointed by the authority to look into various activities of the institution. Complete

transparency is maintained in Administrative set up by certain mechanisms as framed by the directorate of higher education. In admission process, complete e-admission is introduced in addition to cash-less transaction in admission fees and others. In financial aspects, the CAPA is installed for maintaining transparency in day today transactions. The financial management of the college is subject to external audit, Govt. of Odisha.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

The college has adopted some best practices and has involved its faculty and students in those practices in order to mobilize the institutional, academic, intellectual and human resources for the benefit of the society and the nation at large. The two most important best practices practised by the institution are -

1. Regular Plantation Programme for protection of environment.
2. Frequent organisation of Blood Donation Camp

The plantation programme undertaken by the institution have created a greenery on and around the college campus. Therefore the college has been awarded Prakruti Mitra title in 2012-13.

The YRC unit of the college organises regular Blood Donation Camps every year with the help of Blood Bank, Nayagarh. During the last four years, the college has collected more than 400 units of Blood and submitted to the Blood Bank.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The institution contemplates its all-round development in infrastructure and teaching learning method to bring excellence. But the thrust area of the institution is to develop a student-centric education system backed by modern technology. Since the college is located in a rural area the students are not well-versed with the modern technology of teaching. The institution has given top priority for the use of technology in teaching and learning. Provision of computer, internet, power point presentation, smart classroom, internet cafe, e-Library, audio-visual library have been made in the college. Besides this thrust area, the college has adopted some best practices like regular plantation programmes for protection of environment and blood donation camps to save precious human lives which enriches the moral values among the students.

5. CONCLUSION

Additional Information :

- Objectives of the institution is to provide the opportunity of higher education to the needy students of the locality at an affordable price.
- To provide quality education to the students and to make their acquired knowledge, skill and qualification more relevant to global needs.
- It is also the vision of the institution to make higher education accessible to various groups of the society particularly the girls belonging to economically weaker section and minority community.
- To build a developed, enlightened, tolerant & progressive society through improvement of knowledge.

Concluding Remarks :

We deem it great pleasure, honour and privilege to submit the Self Study Report (SSR) of Neelamadhab Mahavidyalaya, Kantilo, Nayagarh for the 1st Cycle of Accreditation by the National Assessment and Accreditation Council (NAAC).

After the submission of the IIQA, the SSR has been undertaken much enthusiasm and introspection by a committee comprising of the dedicated and experienced staff members of the institution strictly according to the guidelines of NAAC. The overall pictographic scenario along with the history, academic activities, achievements, the vision, the mission with its dreams and aspirations has been very honestly truthfully and clearly reflected and analyzed in the SSR.

The institution is committed to quality education and is submitting the Self Study Report for the quality inspection and appraisal by the NAAC in order to get accreditation status to fulfill the dream of the stakeholders to transform the institution to an ideal centre of higher education for women.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 04 Answer after DVV Verification: 0</p> <p>Remark : As per the revised data from HEI</p>																																								
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise Answer before DVV Verification : A.Any 4 of the above Answer After DVV Verification: D. Any 1 of the above Remark : As per the revised data from HEI</p>																																								
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>320</td> <td>320</td> <td>192</td> <td>192</td> <td>133</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>320</td> <td>320</td> <td>192</td> <td>192</td> <td>133</td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>340</td> <td>370</td> <td>251</td> <td>192</td> <td>192</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>320</td> <td>320</td> <td>192</td> <td>192</td> <td>133</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	320	320	192	192	133	2016-17	2015-16	2014-15	2013-14	2012-13	320	320	192	192	133	2016-17	2015-16	2014-15	2013-14	2012-13	340	370	251	192	192	2016-17	2015-16	2014-15	2013-14	2012-13	320	320	192	192	133
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320	320	192	192	133																																					

Remark : As per the revised data from HEI

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	3	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	3	1	0

Remark : As per the revised data from HEI, number of awards/recognition is 7

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	4	5	4

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : As per the revised data from HEI, number of extension programs is zero.

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

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2016-17	2015-16	2014-15	2013-14	2012-13
7	5	6	4	3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : As per the revised data from HEI, number of students participated in extension activities is zero.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 4

Answer after DVV Verification: 2

Remark : As per the revised data from HEI, number of classrooms and seminar halls with ICT are 2

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : As per the revised data from HEI

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	50173	31195	15000	25670

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
104936	50173	31195	15000	25670

Remark : As per the revised data from HEI

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : As per the revised data from HEI

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
142	132	125	103	97

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
115	96	109	61	103

Remark : As per the revised data from HEI

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
45	36	28	21	27

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
45	36	28	21	27

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
45	36	28	21	27

Remark : As per the revised data from HEI, number of students qualifying for the exams is zero.

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	2	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : As per the revised data from HEI, number of Alumni chapters is zero.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
4	4	4	4	3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : As per the revised data from HEI, number of professional training programs is zero.

6.5.3	<p>Average number of quality initiatives by IQAC for promoting quality culture per year</p> <p>6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 349 1046 483"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>4</td> <td>5</td> <td>3</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 562 1046 696"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the revised data from HEI</p>	2016-17	2015-16	2014-15	2013-14	2012-13	5	4	5	3	4	2016-17	2015-16	2014-15	2013-14	2012-13	2	1	1	0	0
2016-17	2015-16	2014-15	2013-14	2012-13																	
5	4	5	3	4																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
2	1	1	0	0																	
6.5.4	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above Remark : As per the revised data from HEI</p>																				

2.Extended Profile Deviations

ID	Extended Questions
1.2	<p>Number of self-financed Programs offered by college</p> <p>Answer before DVV Verification :</p> <p>Answer after DVV Verification : 0</p>